

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

February 20, 2024
6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Maiden____; O'Boyle____; Stang____; Sturgill ____; Wakefield____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Maiden____; O'Boyle____; Stang____; Sturgill ____; Wakefield____;

III. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Tax Budget Hearing, Organizational Meeting and the Regular Meeting on January 10, 2024. The minutes were distributed as required by law and, shall be approved with corrections.

Roll Call: Maiden____; O'Boyle____; Stang____; Sturgill ____; Wakefield____;

IV. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

B. COMMENTS/CONCERNS

Public (In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).

C. INPUT FROM STAFF

D. BOWLING DISCUSSION

V. STAFF PRESENTATION

A. KMS COUNSELING DEPARTMENT PRESENTATION BY IAN GAUL, GINA GIBSON, AND TERA THOMAS

VI. CURRICULUM CORNER

Amanda Goran, Director of Curriculum and Instruction and Jennifer Pinzone, Literacy Coach

- Literacy Update

VII. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for January 2024, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705.41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
12/18/23	08/11/23	96596	69619	ANNUAL BACKFLOW, FIRE SPRINKLER, 12000GBW EQUIPMENT TRAILER	ARMOR MECHANICAL COPORATION, LLC	\$ 6,800.00
01/09/24	12/22/23	96642	69639	2ND HALF TUITION	LORAIN COUNTY BOARD OF DEVELOPMENT DISABILITIES	\$ 3,750.00
01/29/24	01/15/24	96685	69700	OCCUPATIONAL THERAPY SERVICES	OPTIMAL SCHOOL THERAPY	\$ 4,935.00
06/09/37	01/15/24	96685	69700	OCCUPATIONAL THERAPY SERVICES	OPTIMAL SCHOOL THERAPY	\$ 7,425.00

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O'Boyle____; Stang____; Sturgill ____; Wakefield____;

VIII SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT CERTIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Anna Turner – KES Teacher – effective end of day 5/28/2024

2. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation:

- a. David Bring – Night Custodian – effective end of day 3/30/2024

3. APPROVE LEAVE OF ABSENCE REQUEST – PAMELA MINNICH

The Superintendent recommends approving a leave of absence request for Pamela Minnich for the period on or about January 30, 2024 through on or about March 21, 2024.

4. APPROVE CLASSIFIED CONTINUING CONTRACTS

The Superintendent recommends granting a continuing contract to the following individuals as they have successfully completed an eighteen-month probationary period:

- a. Danielle Dashiell – KES Special Needs Paraprofessional – effective 2/23/2024
- b. Brittney Hodkey – KES Special Needs Paraprofessional – effective 2/23/2024
- c. Alisha Wilson – KES Cashier/Cafeteria Worker – effective 2/23/2024
- d. Edward Albrecht – KMS Custodian/Maintenance – effective 3/1/2024

5. APPROVE TRANSFERS

The Superintendent recommends transferring the following individuals for the 2023-2024 School Year:

- a. Edith Mendat from KES Lunch Monitor 3.25 hours a day to KHS Cafeteria Worker 2.75 hours a day effective 1/16/24
- b. Melanie Wiseman from KES Lunch Monitor 3.25 hours a day to KMS Lunch Monitor 2.50 hours a day effective 1/31/2024

6. EMPLOY 2023-2024 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2023-2024 school year:

- a. Ashley Zuckerman – KES Lunch Monitor – Step 0 - \$12.23/hr. - effective 1/31/2024

7. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employment of the following 2023-2024 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Nada Kolb
Building Secretary - \$14.04/hr.
Technology Assistant - \$13.40/hr.
- b. Edith Mendat
Monitor - \$11.93/hr.

8. EMPLOY 2023-2024 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2023-2024 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Jeffrey Holzhauer - Head Varsity Track – Step 7- \$7,383.35
- b. Bruce Broad – Assistant MS Track – Step 7 - \$3,192.80
- c. Bert Fitzgerald – Head Varsity Baseball – Step 7 - \$7,383.35
- d. Michael Mayer – Junior Varsity Baseball – Step 1 - \$2,993.25
- e. Franklin Bailey – Freshman Baseball – Step 2 - \$2,594.15
- f. Andrew Gibson – Scoreboard Operator - \$20.00 per game
- g. Scot Pataky – Scoreboard Operator - \$20.00 per game

9. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2023-2024 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Reginald Hetsler – Baseball
- b. Matthew Poling – Baseball
- c. Jeffrey Sivic – Baseball
- d. Shawn Taylor – Baseball
- e. Scott Wargo – Track

10. NON-RENEW EXTRA DUTY PERSONNEL

The Superintendent recommends not renewing Emilian Haitonic's contract as Head Girls Soccer Coach for the 2024-2025 school year.

11. EMPLOY PLANNING AND COURSE DEVELOPMENT SUPPORT

The Superintendent recommends employing the following individual participating in Project Lead The Way Course Certification at tutor rate per the KLEA Negotiated Agreement, per time sheet, on an as needed basis for the 2023-2024 school year, up to 100 hours to be paid from Title IV Funds:

- a. David Jones Jr.

12. APPROVE SUPERINTENDENT COMMITTEE ASSIGNMENTS AND REPRESENTATIVES

The Board should consider, and nominate its members to fill the standing Superintendent Committee assignments and representatives for the 2024 calendar year.

KEEP Representative _____

JVS Representative _____

Legislative Liaison _____

Student Achievement Liaison _____

Finance/Insurance Committee _____

Buildings & Grounds _____

Wellness Committee _____

Board Policy Committee _____

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O'Boyle____; Stang____; Sturgill ____; Wakefield____;

IX. OTHER BUSINESS

A. APPROVE TREASURER/CFO CONTRACT

The Board recommends re-employment of Adam Hines as Treasurer/CFO for a period commencing on the 1st day of August 2024 and ending on the 31st day of July 2029 pursuant to the terms and conditions of the Treasurer/CFO's contract as presented.

B. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations:

1. Charities Aid Foundation America C/O CyberGrants LLC - \$500.00 to Keystone Local School District
2. Laurie, Paul, Becky & Christy King - \$1,000.00 to Mr. Griswold's classroom in honor of Wade King
3. KES PTA \$3,000.00 in Scholastic dollars to KES Library for STEM items and \$500.00 in Scholastic dollars for books to the KMS Library
4. Anita Cutler – Drum set estimated value of \$500.00 to Keystone District's Band Program

C. APPROVE PARTNERSHIP WITH LCCC FOR COLLEGE CREDIT PLUS AND MYUNIVERSITY GUARANTEE MEMORANDUM OF UNDERSTANDING

The Superintendent recommends approving the College Credit Plus and MyUniversity Guarantee Memorandum of Understanding Agreement with Lorain County Community College as presented effective July 1, 2024 through June 30, 2025.

D. APPROVE AGREEMENT WITH APPLEWOOD CENTERS, INC.

The Superintendent recommends approving the Applewood Centers, Inc. Agreement for provision of special education and certain related services with Gerson School as presented.

E. APPROVE AMENDED OMBUDSMAN PROGRAM ALTERNATIVE EDUCATION SERVICES AGREEMENT

The Superintendent recommends approving the amended Ombudsman Program Alternative Education Services Agreement for the 2023-2024 school year as presented.

F. APPROVE AGREEMENT WITH IN HARMONY THERAPEUTIC SERVICES

The Superintendent recommends approving the In Harmony Therapeutic Services Agreement to provide music therapy as presented.

G. APPROVE AGREEMENT WITH THE COMMUNITY FOUNDATION OF LORAIN COUNTY

The Superintendent recommends approving an agreement with the Community Foundation of Lorain for Broadening Options and Opportunities For Students Today (BOOST) Scholarship Fund as presented.

H. APPROVE KEYSTONE LOCAL EDUCATION ASSOCIATION MOU

The Superintendent recommends approving the Dyslexia MOU as presented concerning the Collective Bargaining Agreement between Keystone Local Education Association and Keystone Local School District.

I. APPROVE BUDGET EXTENTION WITH HZW ENVIRONMENTAL CONSULTANTS, LLC

The Treasurer recommends approving the Budget Extension with HZW Environmental Consultants, LLC for Wetland/Ecological Services as presented.

J. APPROVE OUT OF STATE TRIP TO GATLINBURG, TENNESSEE

The Superintendent recommends approving an out of state field trip for Keystone High School Choir members to Gatlinburg, Tennessee on Monday, March 24, 2025 through Thursday, March 27, 2025 as presented.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Stang____; Sturgill ____; Wakefield____;

K. ADOPT RESOLUTION – APPROVE CONTINUED MEMBERSHIP IN THE OHSAA FOR THE 2024-2025 SCHOOL YEAR

The Superintendent recommends adoption of the following resolution:

**AUTHORIZING 2024-2025 MEMBERSHIP IN THE
OHIO HIGH SCHOOL ATHLETIC ASSOCIATION**

WHEREAS, Keystone Local School District, District IRN number: 048165 of 531 Opportunity Way, LaGrange, 44050, Lorain County, Ohio has satisfied all the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education/Governing Board (“Board”) and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD that all schools listed on the reverse side of this card do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws, Regulations and Business Rules of the OHSAA are hereby adopted by this Board as and for its own minimum requirements as it pertains to, but not limited to, student-eligibility, coaching requirements, and administrative responsibility. Notwithstanding the foregoing, the Board reserves the right to raise the minimum standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and cooperate fully and timely with the Executive Director's office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be primary enforcers of the OHSSA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

Moved by _____ second by _____ to approve the above resolution.

Roll Call: Maiden____; O'Boyle____; Stang____; Sturgill ____; Wakefield____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ KHS Conference Room

1. Wednesday, February 21, 2024 – Work Session – 6:15 p.m.
2. Wednesday, March 13, 2024 – Regular Meeting – 6:00 p.m.
3. Tuesday, April 9, 2024 – Regular Meeting – 6:00 p.m.
4. Tuesday, May 21, 2024 – Regular Meeting – 6:00 p.m.

X. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Jennifer Maiden:
2. Deborah Melda:
3. Carrie O'Boyle:
4. Devin Stang:
5. Kimberly Sturgill:
6. Patricia Wakefield:

C. COMMENTS/CONCERNS

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

XI. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;

5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Maiden____; O'Boyle____; Stang____; Sturgill ____; Wakefield____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

XII. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: Maiden____; O'Boyle____; Stang____; Sturgill ____; Wakefield____;